

MARDEN'S

surplus & salvage

APPLICATION FOR EMPLOYMENT

INSTRUCTIONS TO APPLICANT: PLEASE PRINT AN ANSWER IN ALL SPACES. IF THE ANSWER TO ANY QUESTION IS NO – WRITE "NO", DO NOT LEAVE QUESTIONS UNANSWERED.

We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, the presence of a non-job-related medical condition or handicap, or other legally protected status.

PERSONAL INFORMATION

POSITION APPLIED FOR:			DATE:		
LOCATION:			Social Security #		
FULL NAME	First	Middle	Last		
PRESENT ADDRESS	Street	City	State	Zip	How Long
If no phone how may we contact you?				Telephone Number	
				Are you 18 years of age or older?	
				YES <input type="checkbox"/> NO <input type="checkbox"/>	
<i>Circle Highest Level</i>		<i>Elementary</i>		<i>High School</i>	
<i>Or Equivalent Completed:</i>		5 6 7 8		9 10 11 12	
				<i>College</i>	
				1 2 3 4	
Have you ever filed an application with us before?					
If Yes, Give Date: YES <input type="checkbox"/> NO <input type="checkbox"/>					
Have you ever been employed by us before?					
If Yes, Give Date: YES <input type="checkbox"/> NO <input type="checkbox"/>					
Are you now employed? YES <input type="checkbox"/> NO <input type="checkbox"/> If so, complete the following:					
Name of Company:		Address:			
		Telephone:			
Position:		Date Started:		Supervisor:	
May we contact your present employer?				YES <input type="checkbox"/> NO <input type="checkbox"/>	
Are any immediate family members currently working for the company? YES <input type="checkbox"/> NO <input type="checkbox"/>					
If yes, Who: Where:					
Are you a U.S. citizen? YES <input type="checkbox"/> NO <input type="checkbox"/> If you a U.S. citizen, please attach a copy of your visa or other documentation which authorizes you to be employed in the United States.					
WORK SCHEDULE DESIRED:		FULL TIME:		DAYS:	
		PART TIME:		SATURDAY:	
				SUNDAY:	
				SEASONAL:	
Are You Willing to Work Evenings?		YES <input type="checkbox"/> NO <input type="checkbox"/>			
Are You Willing to Work Saturdays?		YES <input type="checkbox"/> NO <input type="checkbox"/>			
Are You Willing to Work Sundays?		YES <input type="checkbox"/> NO <input type="checkbox"/>			
DATE AVAILABLE FOR WORK		TOTAL HOURS PER WEEK DESIRED:		SALARY EXPECTED:	
TYPE OF WORK PREFERRED:	EXAMPLES:		Position Desired		Experience
	General Merchandise Register Operator, Warehouse, Apparel, Mechanic-Driver, Specialty Merchandise, Etc.		1.		
			2.		
			3.		

Have you been charged with, pled guilty or "no Contest" (nolo contendere) to, or been convicted of, any crime other than a minor traffic offense, or has any court ever deferred further proceedings against you without entering a finding of guilty and placed you on probation for any crime other than a minor traffic offense? **YES** **NO**

If you have answered yes, please explain, in detail, the date of the court action, the offense in question, and the address of the court involved: _____

Note: Conviction of a crime is not an automatic bar to employment.

Have you ever been disciplined, discharged, or asked to resign from a prior position for any reason, but in particular for any attendance problems or any safety problems you had in your prior jobs? **YES** **NO**

FORMER EMPLOYERS

(List below Last Four Employers, Starting With Last One First)

DATE MONTH & YEAR	NAME AND ADDRESS OF EMPLOYER	SALARY	POSITION	REASON FOR LEAVING
FROM	Tel No.			
TO				
FROM	Tel No.			
TO				
FROM	Tel No.			
TO				
FROM	Tel No.			
TO				

REFERENCES

Give Below the Names of Three Persons Not Related to You, Whom You Have at Least One Year.

NAME	ADDRESS	BUSINESS	YEARS KNOWN/TEL. NO
1.			
2.			
3.			

APPLICANT'S STATEMENT

My signature below constitutes authorization to check my employment history, including without limitation, criminal arrest and conviction, record checks, reference checks, and release of investigatory information possessed by any state, local or federal agency. I further authorize those persons, agencies, or entities that Marden's contacts in connection with my employment application to provide Marden's with any information on the matters set forth in this application. In connection with any request for privacy, or interference with contractual relations.

I certify that answers given herein are true and complete to the best of my knowledge. I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such changes is specifically acknowledged in writing by the Board of Directors of this organization.

I understand that any falsification of information or the use of misleading information on this application by me or supplied by me through an interview or any other means may result in my not being considered for employment, or having been employed, may result in my immediate dismissal or discharge. I also understand that if I am employed by Marden's that I will be required to abide by all the rules and regulations of Marden's.

Signature of Applicant _____ **Date** _____ Rev. 9/96

“Credit reports may be obtained in connection with this application. Upon your request, you will be informed whether or not credit reports were obtained, and if reports were obtained, you will be informed of the name and address of the consumer reporting agency that furnished the report.

By signing below, I certify that I have read and understand that credit reports may be obtained in connection with this application. I authorize Marden’s Inc. to request such credit report if deemed necessary.

Applicant’s Signature

Date

“Motor Vehicle reports may be obtained in connection with this application. Upon your request, you will be informed whether or not Motor vehicle reports were obtained, and if reports were obtained, you will be informed of the name and address of the reporting agency that furnished the report.

By signing below, I certify that I have read and understand that Motor Vehicle Reports may be obtained in connection with this application. I authorize Marden’s Inc. to request such credit report if deemed necessary.

Applicant’s Signature

Date

“Criminal arrest and conviction reports may be obtained in connection with this application. Upon your request, you will be informed whether or not Criminal arrest and conviction reports were obtained, and if reports were obtained, you will be informed of the name and address of the reporting agency that furnished the report.

By signing below, I certify that I have read and understand that Criminal arrest and conviction reports may be obtained in connection with this application. I authorize Marden’s Inc. to request such credit report if deemed necessary.

Applicant’s Signature

Date
